



#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8

Strathcona Regional District



**DIRECTOR EXPENSE CLAIM FORM**

ADVANCE   
CLAIM \$16.50

NAME: Brenda E. Leigh  
 Address: [REDACTED]  
 Purpose of Travel: SRD BUSINESS  
 Dates of Travel: April 30, 2018

**KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED**

DATE 2018	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
April 30	Stories Beach	SRD	Mtg w/ Staff (R. Hansen, D. Leitch + J. Brun)	30KM	.55 = 16.50
TOTAL DISTANCE TRAVELED				30 KM	KM
RATE PER KM (2018 CRA rate/BL167)				\$0.55 / KM	\$0.67 / KM
TOTAL DISTANCE EXPENSE				\$ 16.50	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)				(A) \$ 16.50	

**PURSUANT TO SRD REMUNERATION BYLAW #167**

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 16.50
TOTAL EXPENSES (A + B)	\$ 16.50
LESS ADVANCE	\$ —
ACCOUNT No. 013000649	
<b>NET CLAIM</b>	<u>\$ 16.50</u>
Verified by:	<i>mei</i>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh  
SIGNATURE OF PERSON MAKING CLAIM

May 1, 2018  
DATE

ACCOUNT NO. 012 - 130 - 263 CC1 D447



#301 - 990 Cedar Street, Campbell River, BC V8W 7Z8



**DIRECTOR EXPENSE CLAIM FORM**

ADVANCE   
CLAIM **\$126.26**

NAME: Brenda E. Leigh  
 Address: [REDACTED]  
 Purpose of Travel: <sup>xpse:</sup> SRD Business  
 Dates of Travel: <sup>TRIP:</sup> May 2018

**KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED**

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2018 May 9	Stores Beach	SRD	FASC, Board, S. Gals	30 km x .55 = 16.50	
May 24	Stores Beach	SRD	BOARD MTG	30 km x .55 = 16.50	
May 17	Canada Post -	Business	Package Sent - Constituency		= 12.69
May 4	Telus - Phone and Internet -	SRD	Partion		= 80.57
			<b>TOTAL =</b>		<b>\$126.26</b>

TOTAL DISTANCE TRAVELED	<b>60</b> KM	KM
RATE PER KM (2018 CRA rate/SL167)	\$0.55 / KM	\$0.67 / KM
TOTAL DISTANCE EXPENSE	<b>\$33.00</b>	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	<b>(A) \$ 126.26</b>	

**PURSUANT TO SRD REMUNERATION BYLAW #167**

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	<b>(B) \$ 126.26</b>
TOTAL EXPENSES (A + B)	<b>\$ 126.26</b>
LESS ADVANCE	\$ <u>      </u>
ACCOUNT No. 013000849	
<b>NET CLAIM</b>	<b><u>\$ 126.26</u></b>
Verified by:	<input type="text"/>

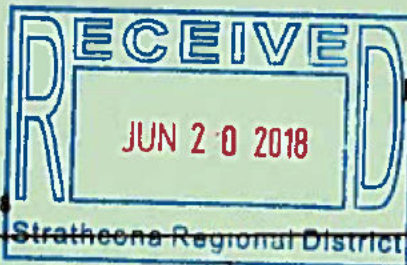
I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #167 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh  
SIGNATURE OF PERSON MAKING CLAIM

May 2018  
DATE

ACCOUNT NO. 012 - \_\_\_\_\_ - \_\_\_\_\_ CC1 \_\_\_\_\_





#301 - 990 Cedar Street, Campbell River, BC V8W 7Z4

ADVANCE CLAIM \$126.47

NAME: Brenda E. Leigh  
 Address: [REDACTED]  
 Purpose of Travel: SRD Business - Constituency Expenses  
 Dates of Travel: June 2018

**KILOMETRE ALLOWANCE FOR AUTOMOBILE DISTANCE TRAVELLED**

DATE	FROM	TO	PURPOSE OF TRAVEL	Distance on Paved	Distance on Unpaved
2018			Description		
June 13	Staples Canada		Stationery - Constituency XPR		44.89
June 04	Telus		SRD Portion for Phone/Internet		81.58
					<u>126.47</u>

TOTAL DISTANCE TRAVELED	KM	KM
RATE PER KM (2018 CRA rate/BL187)	\$0.55 / KM	\$0.87 / KM
TOTAL DISTANCE EXPENSE	\$	\$
TOTAL EXPENSES (\$ PAVED + \$ UNPAVED)	(A) \$ 126.47	

**PURSUANT TO SRD REMUNERATION BYLAW #187**

1. Commercial Accommodation	Actual Cost @ Gov't rates
2. Non-Commercial Accommodation	\$35/night
3. Overnight travel per diem (24 hour period) (less meals provided)	\$75/24 hrs
3. Meal Charges (not overnight)	Breakfast - \$15 Lunch - \$20 Dinner - \$25
4. Other allowable expenses (with receipts)	Actual Cost

CARRY FORWARD OF EXPENSES FROM REVERSE	(B) \$ 126.47
TOTAL EXPENSES (A + B)	\$ 126.47
LESS ADVANCE	\$ —
ACCOUNT No. 013000649	
<b>NET CLAIM</b>	<u>\$ 126.47</u>
Verified by:	<u>W-</u>

I hereby certify that the expenses and expenditures detailed on this claim qualify for reimbursement and were incurred by me as a result of Strathcona Regional District business as detailed in SRD Bylaw #187 and that I will not be reimbursed for them by any other party.

Brenda E. Leigh  
SIGNATURE OF PERSON MAKING CLAIM

June 15/18  
DATE

ACCOUNT NO. 012 - \_\_\_\_\_ - \_\_\_\_\_ CC1 \_\_\_\_\_

