

Response Task Sign-up Sheet

(To be completed before or immediately after a disaster)

Note: Based on the needs of the disaster and the neighbourhood capabilities, review and add tasks outlined in the Post Disaster Task Checklist.

Area Safety Assessment	Volunteers
<ul style="list-style-type: none"> • Identify current or potential outdoor hazards such as broken gas, electricity, or water lines • Check for other potential hazards such as fallen trees, power lines, small fires, etc. • Decide how to deal with them. 	
Dwelling Assessments	Volunteers
<ul style="list-style-type: none"> • Help willing neighbours determine if their dwellings and the building perimeter are safe to enter and stay in • Look for signs that the building or area may be unstable • Alert anyone at risk 	
Household Checks	Volunteers
<ul style="list-style-type: none"> • Use contact list and neighbourhood map to check on others by phone or in person • Confirm if safe and any urgent needs • Use the Household Checks Log Sheets 	
First Aid and Care	Volunteers
<ul style="list-style-type: none"> • Provide first aid as trained • Provide basic medications • Provide emotional support, blankets, etc. 	
Temporary Shelter	Volunteers
<ul style="list-style-type: none"> • Help evacuated neighbours find shelter • Create safe play areas for children and pets • Borrow tents and RVs • Set up communal cooking, sanitation, and first aid stations 	
Information & Communications	Volunteers
<ul style="list-style-type: none"> • Register neighbours as they arrive at the meeting place to identify who is safe and who is not accounted for • Gather and provide information throughout the disaster response and recovery • Listen to the radio and monitor other information sources for emergency updates (e.g., Alertable, QIEP Facebook) • Share updates with your neighbours 	