



## STAFF REPORT

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**DATE:** March 4, 2015

**FILE:** 0540-04SGC

**TO:** Chair and Commissioners,  
Strathcona Gardens Commission

**FROM:** Russ Hotsenpiller  
Chief Administrative Officer

**RE:** STRATHCONA GARDENS NEEDS ASSESSMENT

### PURPOSE/PROBLEM

To consider holding a Commission workshop on the Strathcona Gardens Needs Assessment project.

### EXECUTIVE SUMMARY

At its January 22, 2015 meeting, the Commission received a project overview and a communications plan for the Strathcona Gardens Needs Assessment project. In keeping with the communication's plan schedule, GDH Consulting has prepared for an interactive workshop with the Commission.

The desired outcome of the workshop is to reach consensus on the five biggest issues that will be translated into proposed solutions by the GDH consulting team. The draft solutions will then be provided to the Commission for review and feedback at the April 8, 2015 Commission meeting. The agreed upon options will then be taken to the public open house scheduled for April 22, 2015. To facilitate the conduct of workshop business the following process is proposed:

1. Presentation of summary of community input including results from the surveys, focus groups and key informant interviews (15 minutes)
2. Presentation of key program and services observations (5 minutes)
3. Presentation of facility observations and areas of opportunity (20 minutes)
4. Facilitated discussion (60 minutes)

### RECOMMENDATIONS

1. THAT the report from the Chief Administrative Officer be received.
2. THAT Gabi Haas from GDH Consulting be invited to provide information regarding the Strathcona Gardens Needs Assessment project and to facilitate a project workshop.

Respectfully:

A handwritten signature in black ink, appearing to read "Russ Hotsenpiller", is written over a horizontal line.

Russ Hotsenpiller  
Chief Administrative Officer