



BYLAW NO. 561

A BYLAW TO ESTABLISH A COMMISSION TO MANAGE THE OPERATION OF THE STRATHCONA GARDENS RECREATION FACILITY

WHEREAS the Regional Board may establish commissions to manage property and operate services provided by the Regional District;

AND WHEREAS the Regional District has established a service to provide a recreation facility known as the Strathcona Gardens and to provide recreational, cultural and educational programs in connection therewith;

AND WHEREAS the Regional District wishes to establish a commission with delegated authority to oversee the management and operation of the said Strathcona Gardens recreation facility;

NOW THEREFORE the Board of Directors of the Strathcona Regional District, in open meeting assembled, enacts as follows:

Interpretation

1. In this bylaw, unless the context otherwise requires:

"Board" or **"Regional Board"** means the Board of Directors of the Strathcona Regional District.

"Commission" means the Strathcona Gardens Commission established by this bylaw.

"Chair" means the Chair of the Commission.

"inaugural meeting" means the first meeting held each year.

Establishment of Commission

2. There is hereby established a commission to be known as the Strathcona Gardens Commission.

Authorities of Commission

3. The Commission is delegated all of the administrative powers of the Regional Board with respect to the construction, equipping, operation and maintenance of the Strathcona Gardens.

Commission Membership

4. (1) The Commission shall comprise 5 members as follows:

- (a) 3 members of Campbell River city council appointed by the Regional Board;
- (b) the director elected to represent Electoral Area D (Oyster Bay-Buttle Lake); and
- (c) one person residing within the area served by the Strathcona Gardens and appointed at the pleasure of the Regional Board to represent the community at large.

(2) The Board may, in its discretion, invite applications from the public before making an appointment pursuant to subsection (1)(c).

Oath of Office

5. Before taking up their official duties the person appointed pursuant to s.4(1)(c) shall make an oath of office in the form prescribed by Appendix 'A', attached to and forming part of this bylaw.

Term of Office for Members

6. Unless otherwise specified, the term of office for each commissioner shall commence when they are elected or appointed and shall end when their term of office as director, councillor or mayor ends, whichever the case may be.

Alternate Commissioners

7. (1) The Regional Board may appoint alternate commissioners to take the place of, vote and generally act in all matters for specified commissioners when they are absent, provided that each alternate commissioner shall have the same qualifications as the commissioner they are appointed to represent.
- (2) For clarity, the term of office for a person appointed as an alternate commissioner shall end when the term of office for the commissioner they represent has ended.

Chair and Vice Chair of Commission

8. (1) The Commission shall, at each inaugural meeting, elect a Chair and Vice Chair from among its members.
- (2) During the absence of the Chair, the Vice Chair shall preside at meetings of the Commission and shall otherwise act in place of the Chair.
- (3) Upon the disqualification, resignation or death of the Chair or Vice Chair an election shall be held for a successor to complete the term of office so vacated.

Commission Secretary

9. The corporate officer for the Regional District, or that person's designate, shall perform the duties of secretary to the Commission.

Meetings of the Commission

10. (1) The Commission shall, at each inaugural meeting, adopt a meeting schedule for the following year.

(2) Meetings of the Commission shall be open to the public unless the Commission has, in accordance with the *Community Charter*, adopted a resolution to exclude the public from a meeting or part of a meeting.

(3) The Chair or any 2 commissioners may call a special meeting of the Commission upon giving at least 10 days notice to each commissioner and the secretary.

(4) The minimum notice requirements specified in subsection (3) may be waived by unanimous consent of the commissioners.

(5) Subject to the provisions of this bylaw and the *Local Government Act*, the Commission may adopt its own rules of procedure with respect to meetings.

Financial Planning

11. (1) Not later than January 31 each year the Commission shall prepare and submit an estimate of revenue and expenses for the current year to the Regional Board.

(2) The Commission shall not incur any expense that has not been authorized by the Regional District's financial plan.

Repeal

12. Bylaw No. 1352, being Recreational Complex Commission Bylaw 1991, as adopted by the Comox Strathcona Regional District on May 27, 1991 and all amendments thereto, is repealed in its entirety.

Citation

13. This bylaw may be cited for all purposes as Bylaw No. 561, being Strathcona Gardens Commission Establishing Bylaw 2024.

READ A FIRST TIME ON THE 26TH DAY OF JUNE, 2024

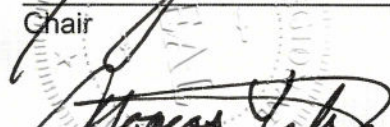
READ A SECOND TIME ON THE 26TH DAY OF JUNE, 2024

READ A THIRD TIME ON THE 26TH DAY OF JUNE, 2024

RECONSIDERED, FINALLY PASSED AND ADOPTED ON THE 26TH DAY OF JUNE, 2024



Chair



Corporate Officer

APPENDIX 'A'
STRATHCONA GARDENS COMMISSIONER

OATH OF OFFICE

I, _____, having been appointed as a member of the Strathcona Gardens Commission, do solemnly affirm that:

1. I am qualified to hold the office of commissioner for the Strathcona Gardens Commission to which I have been appointed.
2. I am not an employee, officer or elected representative of the Strathcona Regional District.
3. I will faithfully perform the duties of my office, and will not allow any personal interest to influence my conduct in public matters.
4. I will disclose any direct or indirect pecuniary interest I have in a matter and will not participate in the discussion of the matter and will not vote in respect of the matter.

(Signature of Appointee)

Affirmed before me at _____, B.C.
this _____ day of _____, 20____.

(Corporate Officer or Commissioner
for taking affidavits)