



RFQ 01-26
REQUEST FOR QUOTATIONS

Electoral Area D Woodchipping Service and Curbside Pickup

The Strathcona Regional District (SRD) invites quotations from qualified vendors to provide curbside pickup and chipping of residential wood debris to all road accessible properties in Electoral Area D. Eligible properties will be invited to pile an unlimited amount of brush and tree trimmings at their curb at a predetermined date and time starting on Monday May 25 to Friday May 29, 2026. The successful proponent will be expected to pick up this wood debris, convert the debris to wood chips, and dispose of the chips at the locations specified in this RFQ.

Quotations clearly marked "Electoral Area D Woodchipping Service and Curbside Pickup" will be accepted at the office of the Strathcona Regional District at 990 Cedar Street, Campbell River, BC V9W 7Z8, until **2:00 pm Pacific Time on Friday, April 3, 2026**.

All prices must be quoted in Canadian dollars with applicable taxes shown separately. Prices are to remain valid for a minimum period of 60 days from the submission deadline. Funding for this service is subject to approval of the 2026-2030 Financial Plan.

Written quotations on the attached completed and signed quotation form must be submitted by mail or in person to 990 Cedar Street, Campbell River, BC, V9W 7Z8, or by email to procurement@srd.ca or fax at 250-830-6710. The vendor is solely responsible for ensuring that the quotation is received at the Regional District office before the submission deadline.

The following criteria will be used to select the successful vendor:

- a) Greatest quantity of wood chipping vehicles available to provide this service.
- b) Lowest daily cost per vehicle (based on an 8-hour long workday).
- c) Ability to start the service by Monday May 24, 2026 and complete the service by Friday May 29, 2026

It is the goal of the SRD to offer this service as expeditiously as possible.

All queries relating to this Request for Quotation should be directed to Shaun Koopman at 250-830-6702 or by email to procurement@srd.ca. Any addenda to this RFQ will be made available on the Strathcona Regional District and BC Bids websites; verbal communications will not be binding unless confirmed by written addenda.

SPECIFICATIONS

The Contractor agrees to provide services in accordance with the provisions of this agreement, specifically for providing residential wood debris chipping and curbside pickup for the following road accessible properties in Electoral Area D:

- Forbes Landing;
- Ocean Grove;
- Properties adjacent to Highway 28; and
- Properties accessible from Hwy. 19A between Jubilee Parkway and the Oyster River.

Geographic Area	Properties (approximate)
Forbes Landing area	4
Ocean Grove	20
Properties adjacent to Highway 28	45
Properties between Jubilee Parkway and the Oyster River	1,800

Table 1 – Estimated number of road accessible properties in each area.

A map of all services area is available in Appendix A.

The successful proponent:

- agrees to coordinate with the Ministry of Transportation and Infrastructure to ensure adherence to regulations such as submission of Road Safety Plans and Lane Closure Plans.
- is permitted to work longer than an 8-hour day.

The size of the chipper and the size of the truck be taken into consideration when evaluating the submitted quote.

Properties will be instructed to tie a piece of flagging tape on their wood debris pile if they would prefer to keep the woodchips that are generated. For tagged wood debris piles the successful proponent would turn the chute and tip the deflector down in order to create a pile on the ground for the properties that want to keep the chips.

Woodchips generated from properties adjacent to Highway 28 will be disposed of at Strathcona Park Lodge.

All other wood chips are to be disposed of at Maple Park located at 29 Anton Road. Should the quantity of wood chips generated exceed the capacity of Maple Park a secondary disposal location at a Regional District Park in Electoral Area D will be utilized if required.

Anticipated Timeline

RFQ submission deadline	Friday, April 3, 2026
Notification of award	Friday, April 11, 2026
Service delivery start	Monday, May 25, 2026
Project completion	Friday, May 29, 2026



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QUOTATION FORM

SUBMISSION DEADLINE: 2:00 PM PACIFIC TIME FRIDAY, APRIL 3, 2026

Name of Firm:

Address:

Contact Name: _____

Phone: _____ Fax: _____

Email: info@papercraftmag.com

Number of trucks available to provide the service	
Cost per truck per day	\$
GST at 5%	\$
PST at 7% if applicable	\$
Total Price	\$

Deliver to: RFQ 01-26, Strathcona Regional District
990 Cedar Street
Campbell River, BC V9W 7Z8
Fax: 250-830-6710

or

Email to: procurement@srd.ca with
“RFQ 01-26” in the subject line

Signing Authority Name and Title

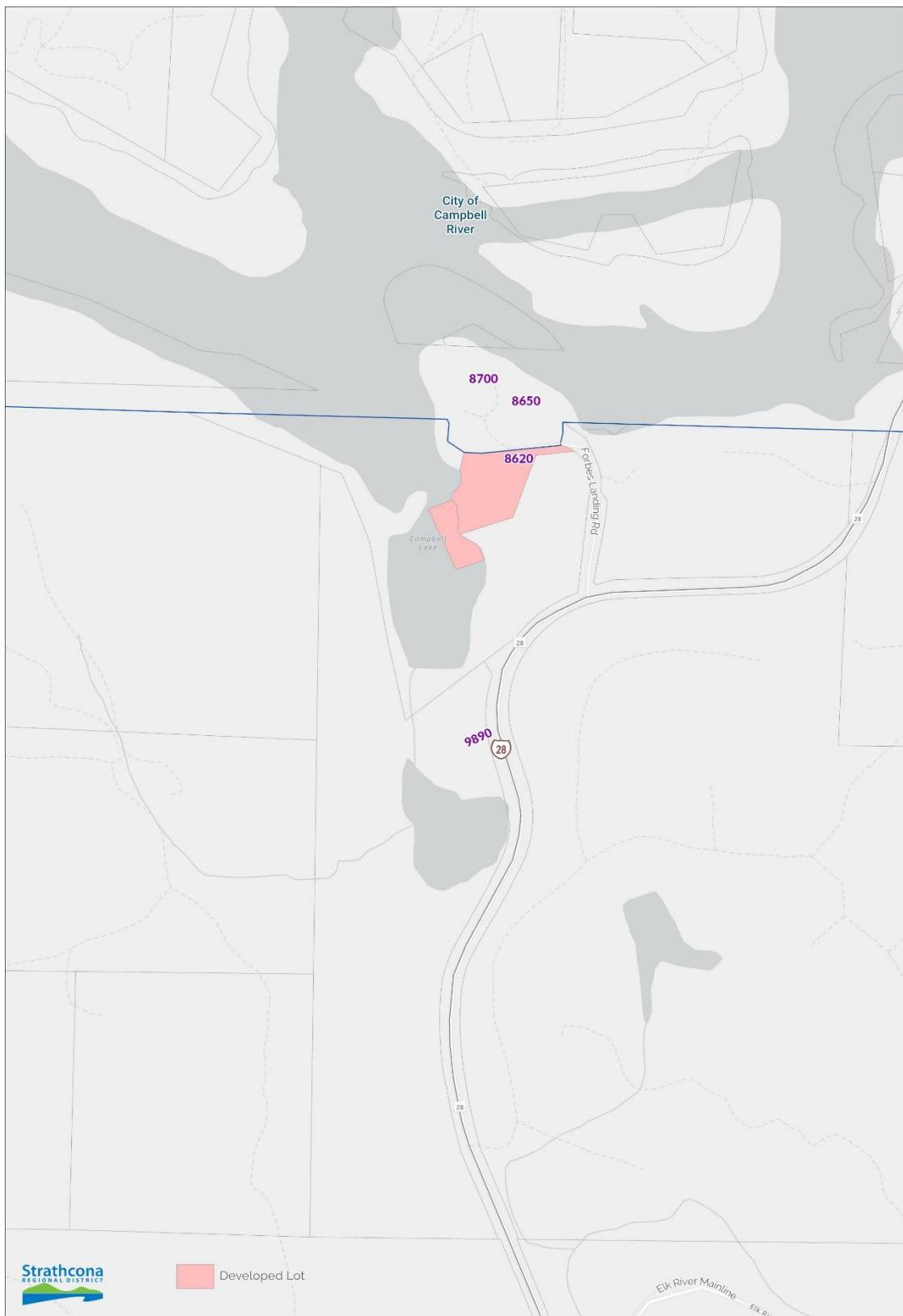
Date

Authorized Signature

990 Cedar Street, Campbell River, BC V9W 7Z8
Tel: 250-830-6700 Fax: 250-830-6710
Toll free: 1-877-830-2990 www.srd.ca

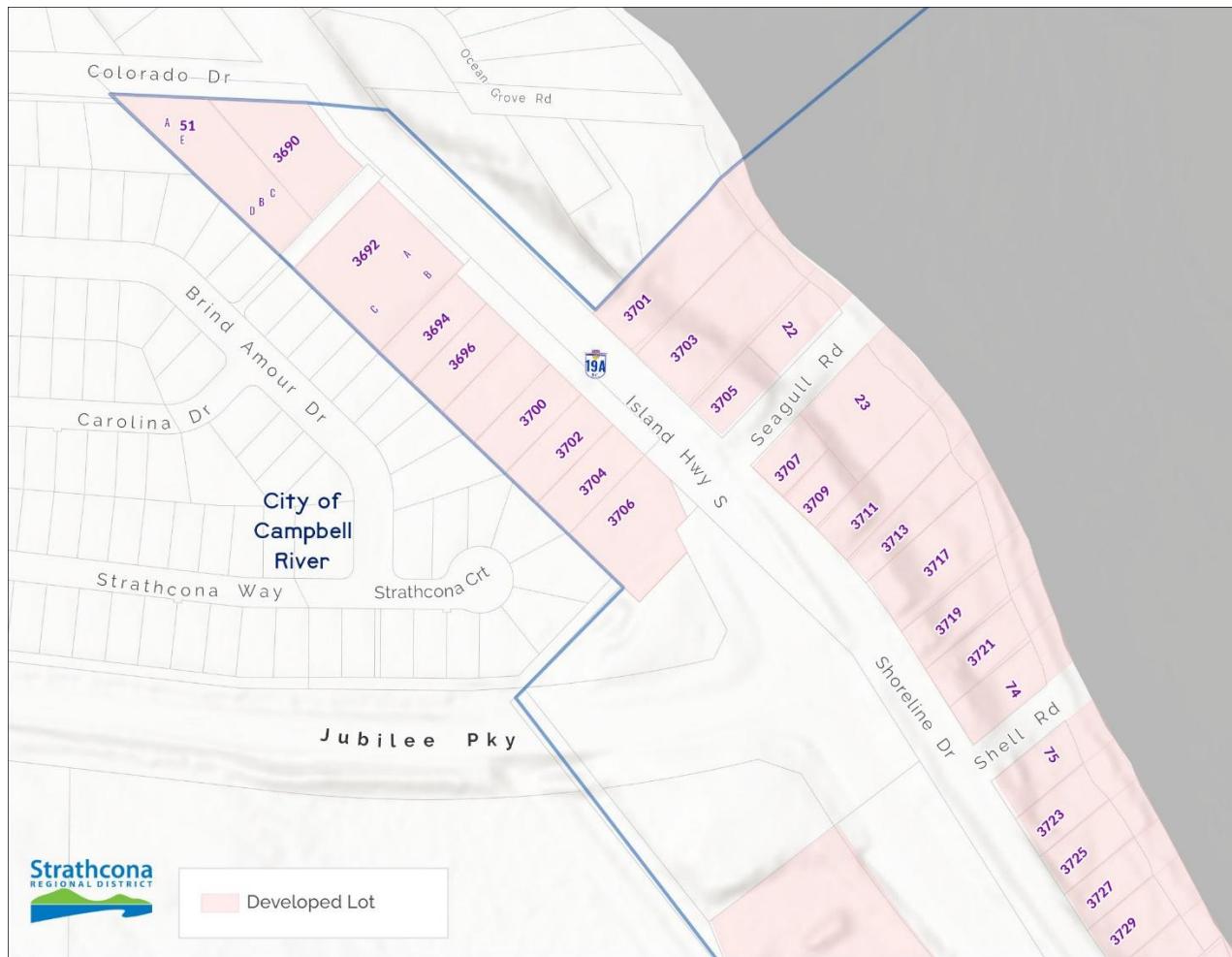
Appendix A – Maps of Service Areas

Forbes Landing



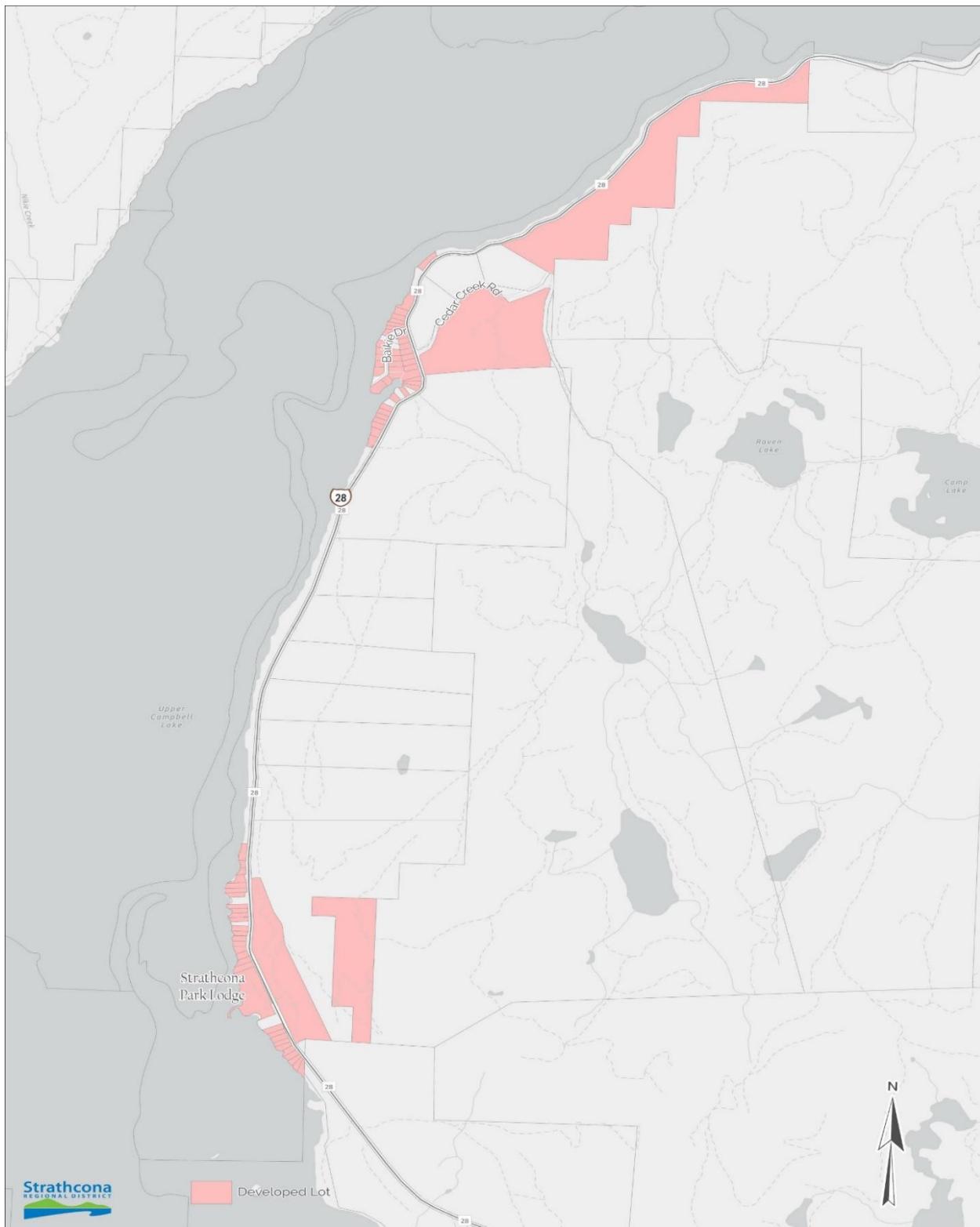
990 Cedar Street, Campbell River, BC V9W 7Z8
Tel: 250-830-6700 Fax: 250-830-6710
Toll free: 1-877-830-2990 www.srd.ca

Ocean Grove



990 Cedar Street, Campbell River, BC V9W 7Z8
Tel: 250-830-6700 Fax: 250-830-6710
Toll free: 1-877-830-2990 www.srd.ca

Properties adjacent to Highway 28



990 Cedar Street, Campbell River, BC V9W 7Z8
Tel: 250-830-6700 Fax: 250-830-6710
Toll free: 1-877-830-2990 www.srd.ca

Properties between Jubilee Parkway and the Oyster River



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