

EMPLOYMENT OPPORTUNITY

FACILITY MAINTENANCE WORKER, PART-TIME

POSTING No: 2018-FMW

POSTING DATE: January 22, 2018

POSTING EXPIRY DATE: ongoing

Strathcona Regional District is seeking part-time Facility Maintenance Workers for the Strathcona Gardens Recreation Complex to work varying shifts including days, evenings and weekends. Reporting to the Manager of Arenas and Facility Operations and receiving direction from the Operations Supervisor the Facility Maintenance Workers (FMW) operate the complex within the programming schedule. Jobs include: resurfacing ice, maintaining mechanical systems (the ice plant, pool, HVAC), performing scheduled and preventative maintenance, operating, maintaining, and repairing tools and equipment, keeping the grounds and sidewalks, cleaning stands, floors, washroom, referees room, etc., responding to emergencies, and general keeping the facility safe and fit for operations.

Successful candidates will be required to complete a criminal record check and become a member of the United Steel Workers, Local 1-1937. The current rate of pay for this position is \$26.68 per hour.

REQUIRED SKILLS AND QUALIFICATIONS:

- Minimum of a BC Refrigeration Operator Certificate
- WHMIS
- Class 5 Driver's Licence
- Standard First Aid
- Pool Operator I and II

PREFERENCE WILL BE GIVEN TO CANDIDATES WITH THE FOLLOWING ADDITIONAL SKILLS AND QUALIFICATIONS:

- Confined space entry and monitoring training
- Transportation of Dangerous Goods Certificate

HOW TO APPLY:

Please forward your cover letter, resume and copies of your certificates to corporate@srd.ca quoting "Posting 2018-FMW Facility Maintenance Worker, Part-Time" in the subject line of your application.

Strathcona
REGIONAL DISTRICT



301-990 Cedar Street, Campbell River, BC V9W 7Z8
Tel: 250-830-6700 · Fax: 250-830-6710
Toll-free: 1-877-830-2990

www.strathconard.ca



JOB DESCRIPTION

POSITION

Facility Maintenance Worker

JOB SUMMARY

The Facility Maintenance (FMW) worker operates the complex within the programming schedule. Jobs include: resurfacing ice, maintaining mechanical systems (the ice plant, pool, HVAC), performing scheduled and preventative maintenance, operating, maintaining, and repairing tools and equipment, keeping the grounds and sidewalks, cleaning stands, floors, washroom, referees room, etc., responding to emergencies, and general keeping the facility safe and fit for operations.

The FMW's job also includes: performing routine pool mechanical inspections (HVAC's systems, pumps, ultra violet disinfection) and repairs. Routine plumbing, under water maintenance, including the replacement of light fixtures and repairing a variety of pool equipment will be required. The pool maintenance operator is responsible for overseeing and performing a variety of tasks in the pool operation, including performing water tests, treating water to maintain a safe and healthy water quality, monitor chemical usage, and weight room equipment checks.

The FMW works in the Operations department under the Manager of Operations, the Operations Supervisor, and the Operations Lead-Hand.

JOB DUTIES

- Monitor, maintain, and clean the ice, pool and other building systems
- Make, maintain and remove ice, operating the Ice Resurfer and edger, and testing thickness
- Monitor compressors, pumps, filters, fans, motors, etc and call for adjustments or do scheduled maintenance
- Maintains the security of the building by ensuring that all doors and windows are locked at the end of each shift or when areas of the building are not in use, by maintaining order in the behaviour of users and patrolling the facility to prevent theft and vandalism
- Clean floors, stands, rooms and washrooms, vacuums
- Manually and on a computer, maintains incident reports, make log entries, logs trades time
- Respond to ammonia, chlorine and the ultra violet system, using full protective and breathing apparatus, order evacuations, call for emergency responders
- Weed flowerbeds, weed eat, mow grass, remove snow and ice outside the facility
- Check the facility booking to ensure that ice is cleaned for the user groups scheduled daily, and that rooms are set up appropriately
- Clean windows, plexiglass and doors
- Do routine painting, carpentry, and plumbing
- Checks nets
- Performs pool water tests for quality control as required
- Fill chemical vats as required
- Performs other duties as assigned

EDUCATION

- Grade 12

EXPERIENCE

- One year related experience.

DESIRABLE LICENCES/CERTIFICATES

- Confined space
- Transportation of dangerous goods

LICENCES/CERTIFICATES

- BC Refrigerator Operators Certificate (mandatory certification for new FMW's)
- WHMIS
- Class 5 Driver's Licence
- Standard First Aid
- Pool Operator I and II

KNOWLEDGE, SKILLS AND ABILITIES

- Physical ability to do the work
- Ability to read equipment manuals, policies and procedures, memos, MSDS
- Knowledge of the use of a personal computer for writing reports and entering data
- Ability to work without direct supervision
- Knowledge of plumbing, painting, using hand and power tools
- Ice resurfacers operation experience, Zamboni AND Olympia preferred.
- Mechanical aptitude
- Some knowledge of plant and lawn care
- Customer service orientation
- Interpersonal communication skills to interact with the public and enforce policies and procedures effectively

Safety is Everyone's Responsibility - All facility staff are responsible for recognizing and immediately dealing with urgent safety and health issues when and where they arise. All facility staff are responsible for recognizing and reporting non-urgent safety issues to their division manager or another appropriate person in a timely manner.

I have read and understand this job description.

Employee

Date

Manager

Date